



REPUBLIC OF KENYA

**COUNTY GOVERNMENT OF NYANDARUA
ENGINEER MUNICIPALITY**

ENGINEER MUNICIPAL BOARD RESOLUTION PAPER

REF: EMBRP300824

Engineer Municipality Board Meeting Held at Musan Garden Hotel

Date: 30th August 2024

Time: 2:00 PM

RESOLUTION NO. 01/30/08: Approval of Recommendations from Infrastructure Committee

The Board, having deliberated on the Infrastructure Committee's recommendations, resolves as follows:

- 1. Renovation or Construction of New Municipal Office**
 - **Resolution:** The proposal for the renovation or construction of a new municipal office was put on hold.
- 2. Urgent Needs Identified in the First Phase of Needs Assessment**
 - **Resolution:** The Board **approves** immediate action on the urgent needs identified in the first phase of the needs assessment, to be incorporated in the upcoming budget.
- 3. Field Visit for Second Needs Assessment**
 - **Resolution:** The Board **approves** the proposed field visit for the second needs assessment. The Municipal Manager is tasked with coordinating all logistical arrangements.
- 4. Communication and Management of External Requests**
 - **Resolution:** The Board **emphasizes** the importance of ensuring proper communication and management of any external requests impacting the municipality.

RESOLUTION NO. 02/30/08: Recommendations from the Environment, Social Services, and Tourism Committee

- 1. Formulation of By-Laws**
 - **Resolution:** The Board **approves** the formulation of by-laws, to be developed in collaboration with the designated Technical Team consisting of:
 - Environment Officer
 - Legal Officer
 - Planner
 - Public Health Officer
 - Board Members
- 2. Timeline for By-Laws Formulation**
 - **Resolution:** The by-law formulation process will **commence in October**, subject to the availability of Urban Infrastructure Grant (UIG) funds to support the activity.
- 3. Adoption of County Solid Waste Management Policy**

- **Resolution:** The Board recommends that, in the interim, Engineer Municipality adopts the County Solid Waste Management (SWM) Policy, pending the formulation and approval of the municipality's own SWM policy.
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RESOLUTION NO. 03/30/08: Guidance to Audit Committee

1. Collaboration with Municipal Auditor

- **Resolution:** The Board directs the Audit Committee to liaise with the Municipal Auditor for reports and source documents. The Municipal Manager will facilitate this collaboration.
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RESOLUTION NO. 04/30/08: Finance Committee Decisions

1. Board Allowances

- **Resolution:** It is unanimously resolved that no further board meetings shall take place until all outstanding board allowances are paid.

2. Allocation of UIG Funds

- **Resolution:** The Board approves the proposed UIG itemization as follows:
 - Formulation of Policy Document: Kshs 2.3M
 - Training and Capacity Building for Staff and Board Members: Kshs 2.2M
 - Preparation of ISUDP and IDEP Documents: Kshs 6M
 - Office Renovations and Furniture: Kshs 4.5M

3. Development of ISUDP and IDEP Documents

- **Resolution:** The Board acknowledges the Manager's clarification that the documents are being prepared by an in-house Technical Team, thereby providing a cost-effective solution compared to the consultant's fee of Kshs 20M.
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RESOLUTION NO. 05/30/08: Additional Matters (AOB)

1. Municipality Corporate Social Responsibility Initiatives

- **Resolution:** The Board supports initiatives related to the municipality's Corporate Social Responsibility.

2. Clean-Up Exercise

- **Resolution:** The Board approves a municipality-wide clean-up exercise to enhance environmental standards.
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Njoki Gatuhi

Secretary

Signature: _____ Date: _____

Tabitha Wambui

Chairperson

Signature: _____ Date: _____

Njoki Gatuhi

Secretary

Signature: _____

Tabitha Wambui

Chairperson

Signature: _____ Date: _____

